

# Kumi Hosaka

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[Kumi.Hosaka@gmail.com](mailto:Kumi.Hosaka@gmail.com)  
<http://www.khwebfiction.com>

## Objective

I am looking to fill a position where I can fulfill the company's communication needs creatively, and work and connect with other creative professionals.

## Technical Skills

- ✓ Proficient with Mac OS X, Microsoft Windows XP and Windows Vista
- ✓ Skilled with Microsoft Office software (Word, Power Point, Excel)
- ✓ Typing speed: 72 wpm
- ✓ Experience with Mozilla Firefox and Microsoft Internet Explorer web browsers
- ✓ Experience with software used in the Digital Media Studies program, including:
  - Adobe Suite software (Dreamweaver, Photoshop, Illustrator)
  - Final Cut Pro
  - Quark Xpress
  - 3ds Max
- ✓ Maintain my own website using HTML and CSS at <http://www.khwebfiction.com> (includes projects I have completed)
- ✓ Proficient at operating video equipment in the studio and in the field

## Education

Bachelor of Arts in Digital Media Studies with Spanish minor - GPA 3.28/4.0  
*University of Denver, 2004-2008*

Study Abroad in London, United Kingdom, via DU's Cherrington Scholars Program  
*University of Westminster, Harrow campus, Fall Quarter 2007*

## Work Experience and Extracurricular Activities

Reading Instructor, Kumon Math and Reading Center of Aurora  
*October 2011-present*

Events Staff Member, Nan Desu Kan  
*May 2011-present*

Secretary, Sound Claims Solutions  
*November 2010-present*

Volunteer Final Cut Pro Instructor and Studio Crew Member, Open Media Foundation  
*November 2008-present*

Part-Time Assistant, Sean Brown Artist/Studio 12  
*May 2010*

Advancement via Individual Determination (AVID) Tutor, Denver Public Schools  
*February 2009-May 2009*

Post-Production Intern, Open Media Foundation  
*August 2008-November 2008*